

**Job Description: Community Engagement Coordinator
The Church @ Southpoint
2018**

Principle Function:

The Church @ Southpoint seeks to be an intergenerational community whose participants are growing through deepening engagement with God, one's own self, one another, and the world. This position is designed to help deepen these layers of engagement, with a particular focus on youth and children. The Community Engagement Coordinator will work collaboratively with the Pastor to achieve this goal.

Job Classification: This position will begin at 5 hours per week, with the possibility of an increase up to 10 hrs/week. This increase will be dependent upon the cluster of responsibilities assumed by the coordinator and the availability of funds in Southpoint's annual budget.

Primary Responsibilities:

Vision

1. Meet with the Pastor regularly for collaboration and with the Leadership Team upon request.
2. Along with the pastor, help continue the conversation around Southpoint's commitment to intergenerational engagement by asking generative questions such as:
 - a. *How can we facilitate deepening growth through engagement with God, self, one another, and the world?*
 - b. *How are we honoring the developmental stages of our children and youth? How are we meeting the core needs of those on the margins in our community? Do our current structures facilitate growth and meet core needs? What do we keep? What do we change?*
 - c. *What is the even better yet? What gentle structure (program) could be created to facilitate growth and meet core needs?*
 - d. *Who can be included to create a more collaborative, creative leadership model in the work we do?*
 - e. *When is the best time to implement change? What resources do we need? Are our actions guided by discernment, nourished by prayer, grounded in scripture, and expressions of our core images?*
3. Advocate for children/youth/elderly/newcomers and others on the margins of our community, and encourage the wider church community to deepen their engagement with these often overlooked people.

Volunteer Coordination

1. Provide ongoing volunteer coordination and support for the Sunday morning children's groups: Sprouts and Saplings.
2. Provide volunteer coordination for the monthly gathering of 6-8th graders.
3. Send out weekly volunteer reminder for those volunteering on Sunday morning
4. Manage the website's volunteer schedule.

Program Development

1. Collaborate with pastor when needed on “All Out” and/or “All In” services, designing creative opportunities for intergenerational worship and activities.
2. Collaborate with pastor on high seasons of the church year such as Advent and Lent, designing creative opportunities for intergenerational worship and activities.
3. Collaborate in planning of summer/winter retreats
4. Plan 4 local intergenerational activities a year (ex: ice skating party, hike, beach BBQ)
5. If time and budget allows, implement and maintain new sustainable structures (programs) which will:
 - *Emerge from ongoing reflection*
 - *Fit the developmental needs and faith stages of children/youth/church members*
 - *Be sustainable: responsive to God’s timing and growing as resources of time, lay leadership and finances allow.*