



WORSHIP MUSIC COORDINATOR

JOB DESCRIPTION

The primary responsibilities of the part-time worship music coordinator will be to lead and grow the worship music ministry at WESTHILL PARK BAPTIST CHURCH (WPBC). The successful candidate will be directly accountable to the Senior Pastor and will work with the worship teams.

Specific duties would include using a blend of traditional and contemporary styles to enhance all musical aspects of worship by providing instrumental accompaniment, leadership, directing and some administrative support to WPBC's music ministry.

The successful candidate should be willing to become a member of WPBC, possess integrity, good organizational, leadership, communication and people skills in addition to musical abilities. Candidates should be able to read music and play the piano, as well as guitar and/or keyboard/piano. Any additional musical gifts would be appreciated.

Other duties would include directing vocals, selecting music for weekly and special services like Christmas Eve, Good Friday, Easter, and other important celebrations. Other duties include overseeing the music ministry, encouraging and arranging for special music and leading worship at various times in the rotation, as needed.

Duties and Responsibilities:

1. Provide leadership, vision and passion for WPBC, in the area of Sunday morning worship music ministries and in line with the overall vision, purpose and mission of WPBC. Take the lead in creating and implementing new music opportunities which align with the mission and vision of WPBC.
2. Coordinate with the Pastoral team to create and lead well planned and engaging Sunday services. This includes leading and overseeing the music team (vocalists & instrumentalists), preparing for and leading practice (*with a required mid-week practice from September-June*) and consulting with the Senior Pastor and or pastoral team to coordinate and play the music for the Sunday service.
3. Assist the other worship leaders or serve as the worship leader, if necessary.
4. Supervise and work with musicians at all levels of musicianship and experience, while exploring ways to involve other congregation members in the area of music.
5. Manage and develop church music resources (music library, instruments, etc.).
6. Initiate and grow a church music program that goes beyond Sunday morning.

7. Recruit, nurture and coordinate the use of vocalists and instrumentalists in the music ministry of the congregation. Recruit local musical talent from within the congregation, while developing a worship community among worship leaders.
8. When available, attend staff meetings and participate in the worship planning and implementation of music programs that will fulfill the mission and vision of the church.
9. Develop and administer an annual budget for the Worship Ministry, in accordance with the financial policies of the church.

Required Character and Skills:

1. Continue to grow and mature as a godly person of integrity. Pursue being a disciple of Jesus Christ, so that he/she can model and mentor what that is to those around him/her.
2. A willingness to develop and build the WPBC worship music ministry.
3. Agrees to become a member and affirms the WPBC Doctrinal Statement.
4. Personal or professional experience in music leadership, accompaniment and performance preferred.

Education/Experience - Recommended but not required:

1. Some experience leading worship music.
2. Some formal Bible training or classes.

Job Status:

- Part-time (10 - 12 hours per week)
- Flexibility in scheduling of work hours.

Compensation:

- Negotiable -Dependent on experience, skill, responsibilities, hours and education.

CLOSING DATE FOR APPLICATIONS (via mail or e-mail office@westhillchurch.ca) is **August 15, 2018**