



Frequently Asked Questions | Online Assembly 2021 | Thursday, May 27
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When is the registration deadline?

- Registration for our Online Assembly opened February 15, 2021 and the deadline for registration is May 7, 2021.

How do people register?

- Each church will register online at cbwc.ca/events/assembly
- An electronic copy of the Docket will be sent to all churches by email in late April. Please contact your Church Administrator to receive a digital copy

Who is being invited to attend the meeting?

- Every church may send one (1) pastor and two (2) delegates to vote, plus one delegate for every 50 members above 100 members. All CBWC members and visitors are welcome as non-voting guests. For a legal quorum we need 35 churches represented with 100 delegates present.

When exactly is the meeting and how long with it last?

- Thursday, May 27, 2021
- The official business meeting will last for 2 hours. Official Webinar start time:
 - BC/Yukon: 5:30PM PST
 - AB/NT/SK: 6:30PM MT
 - Manitoba: 7:30PM CT

How is the meeting being held?

- The meeting will be held throughout Western Canada via a webinar conference. COVID-safe Church hubs will require a computer with sound and internet capabilities. Access via email link will be granted to the email address you provide on the registration form.

Why are we having an annual meeting?

- Due to CRA rules we are legally required to meet on an annual basis. We have chosen to do so, in alternate years, by online webinar. Our hope is that the use of this technology will facilitate a unique opportunity for many to gather across Western Canada without the cost of traveling to one central location.

What is the benefit of meeting remotely?

- We are taking advantage of new opportunities and technology available to us which will enable information about our denominational family to be available to everyone.
- This will allow more people to participate in meetings.

What will be discussed at this meeting?

- This will be a meeting focused primarily on financials.

What are the rules for submitting a motion?

In order to maintain compliance with The Canada Not for Profit Corporations Act (CNPCA) and the CBWC bylaws (Part II.B.1), we are required to provide all formal Motions (with a few regular exceptions) to our Members in the Formal Notice of Meeting. Motions will be included in the Assembly Docket that will be sent out by April 26, 2021. Per section 163 of the Act, members can submit a proposal for items to be discussed at an annual meeting, which would be included in the notice of the meeting. To include a proposal, a member must have submitted the proposal “90 to 150 days before the anniversary of the previous annual meeting of members.” Please send proposal of motion to Board Secretary Sandra Goetz ([sandragoetz6@gmail.com](mailto:sandrangoetz6@gmail.com)) by February 19, 2021.

Sources: Canada Not For Profit Act

CNPCA

CNPCA Regulations: See Part 4 (Bylaws and Meetings of Members)

Technology:

The Zoom invite link will be sent to the email provided during registration and can be forwarded to pastors and delegates from the same church. Only pastors and delegates will be able to vote.

This is a view-only webinar with chat, polls, and Q & A functionality. Please ensure you have wifi/internet and audio capabilities so that you can see and hear. It is recommended that you access the webinar via Chrome but it is usable across all web platforms and all devices. For the poll/vote function to work best, please disengage your browser pop-up-blocker prior to logging in to the meeting.

The web browser client will download automatically when you start or join your first Zoom meeting, and is also available in the [Appstore](#) or for manual download [HERE](#).

Additional instructions and zoom link will be sent to all registered delegates and pastors the morning of May 27, 2021. If you did not receive it, check with your church administrator.