

First Baptist Church Brandon Ministry Internship Position



I. Purpose:

The Ministry Internship Position at First Baptist Church Brandon (FBC) is an opportunity to teach, train and equip an individual by providing a hands-on ministry experience to help him/her grow in his/her faith, leadership, and vocational goals.

II. Philosophy:

The Ministry Internship Position has a two-fold purpose, First, it is a position to help assist them in carrying out the ministry of the church and second, this role is to help the Intern discern his/her future, as it relates to full-time ministry. Even though the Ministry Intern is not directly responsible to shepherd the flock, his/her role is to provide support in leading the congregation of First Baptist Church and encouraging the congregation of FBC in prayer. He/she shall study, teach, and preach the Bible and shall provide spiritual direction through encouragement, care and discipleship along with other staff and leadership, to the congregation of FBC as he/she serves alongside the Lead Pastor.

III. Ministry Description:

The Ministry Intern's role will be determined by the current needs of FBC, what gifts and talents and abilities the Ministry Intern has and wants to develop. Working alongside the Lead Pastor, the Ministry Intern shall do a variety of ministries, with oversight and feedback given by the Lead Pastor.

IV. Organization:

The Ministry Intern will have a specific duration for this position that is clearly defined before the intern starts. This position will be selected by the Executive Council, with direct input from the Lead Pastor and the three commissions of the church. He/she shall report directly to the Lead Pastor and indirectly to the Executive Council. If the Lead Pastor position is vacant, the Ministry Intern shall report directly to the Executive Council through the church moderator. Weekly meetings will take place between the Ministry Intern and the Lead Pastor that focuses on encouragement, mentoring and feedback.

V. Budget:

The Ministry Intern shall be paid a fair monthly salary and benefits package during the time they serve. Other expenses incurred, in the context of ministry, shall be reimbursed. This wage will be based on input from the intern and the Executive Council, based on what the church family of FBC can provide. The congregation will have the final say on this wage, as based on the budget passed at the yearly Annual General Meeting (AGM).

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VI. Qualifications:

- someone who is a maturing disciple of Jesus Christ
- someone who can relate to all age ranges - children, youth, families, and adults.
- someone who can build relationships with Christians and non-Christians.
- someone who is teachable and flexible.
- someone who is a self-starter but can work in teams.
- someone who has organizational and time management skills.
- someone who agrees with, and can uphold, the Mission and Vision and affirmation of faith statements of FBC.

VII. Responsibilities (not in any particular order):

Participate in Sunday morning worship service, with the potential for serving as part of the projection, sound, music teams and other areas of giftedness. This may include preaching and teaching.

Assist in planning and executing ministry-related programs. This might include involvement with Kingdom Quest (Sunday school) classes, FamJam nights, youth group events, community outreach events, church fellowship events and other ministry events as needed.

Aid with office administration tasks including sending email communications, preparing bulletin announcements, using the Planning Center Online software as well as posting to our Social Media channels.

Maintain good communication with other members of the office staff, taking part in scheduled and unscheduled meeting times. Attend weekly staff meetings.

Develop spiritually and professionally.

Use their gifts, talents, and abilities to further the ministry of FBC. We recognize that any applicant will have unique attributes that we would love to provide space and opportunity to use within the context of this position.

Assist with other tasks as deemed necessary by Executive Council and the Pastor.

VIII. Timeframe

The Ministry Internship Position has an expected start date of August 2023 and until June 2024 at 20 hours per week, depending on the availability of the selected candidate.

IX. Compensation:

The Ministry Internship Position will be compensated:

- Monthly Wage of \$2000 (minus required government deductions)
- Reimbursement of approved ministry related expenses

To apply, please send resumes to: office@fbcbrandon.ca