

Ministry Information Profile

It is your responsibility to continue to save your work as you complete this form.

APPLICANT'S INFORMATION

Last Name: _____ Given Names: _____

Current Mailing Address: _____ City: _____

Province: _____ Postal Code: _____ Email: _____

Phone: _____
(Residence) (Office) (Cell)

Date of Form Completion: _____ Date of Availability if Candidating: _____

☐ This is an update; I am not currently looking for a new position.

I hereby certify that the following statements accurately represent who I am, my education, my ministry experience, and my beliefs. By submitting this MIP form by electronic means to Canadian Baptists of Western Canada,

- I understand and agree that the information herein can be provided confidentially to the CBWC Ministerial Credentials Committee (MCC), active Search Committees in CBWC congregations, or other CBWC committees and staff.
- I give permission for the above to contact the references listed in this document.
- I am aware that I may be asked to undertake a Personal Assessment Inventory (i.e. Emotional Intelligence, Birkman), approved by the CBWC Settlement Coordinator, before this document will be distributed to a congregation or ministry.
- I will adhere to the *CBWC Ministerial Protocol Manual (MPM)* which is adopted by the CBWC churches in assembly.
- I understand that professionalism and accuracy in completing this form are important.
- I understand that it is a breach of trust to intentionally misrepresent myself in this document.

(Date)

(Name)
Your typed name will act as your signature.

Please feel free to contact the Pastoral Settlement Office at pastoralsettlement@cbwc.ca or your Regional Office if you have any questions about this process or document. This document stays active in the CBWC Settlement Office for two years. It is your responsibility to update it at that point. If your personal or contact information needs updating, please resubmit a fresh MIP.

BIOGRAPHICAL INFORMATION

1. Date of Birth _____ _____ _____
 (month) (day) (year)
2. Are you legally entitled to work in Canada? Yes No
3. Present Church Membership

Church Name: _____ Phone: _____

Street Address: _____

City: _____ Postal Code: _____

4. Preferred Title:

Mr.	Miss	Pastor	Rev.	Rev. Dr.
Mrs.	Ms.	Chaplain	Dr.	

5. Family Information (if applicable)

Name of Spouse: _____ Spouse's Occupation: _____

First names and birth year of children:

- ## 6. Personal Matters:

We advise that search committees be made aware of issues in your personal history that may be of importance in their decision making. Information revealed by other means will not work in your favour. Please name and describe, for example, such matters as - substance abuse, spiritual formation challenges, marital history, etc.

MINISTRY FOUNDATIONS

1. Introduce yourself. Include an outline of your journey as a follower of Christ. (200 words)

2. Statement of Core Theological Beliefs.

additional space on next page

Statement of Core Theological Beliefs (continued)

3. What are three core values that define your ministry? (200 words)

4. Baptist Identity: What is your denominational background, understanding of Baptist distinctives and your awareness of particular strengths the CBWC brings to God's work? What is your willingness to participate in denominational life? (200 words)

EDUCATIONAL BACKGROUND

1. Academic Institutions: List all post-secondary education including institutes, colleges, universities, and graduate institutions. If degrees and/or diplomas have been granted, please send electronic copies of transcripts and diplomas to the Pastoral Settlement Coordinator.

Educational Institution	Dates Attended	Certificate or Degree Awarded or Anticipated

2. Supplemental coursework impacting your ministry.

3. Goals for continuing education.

MINISTRY AND WORK EXPERIENCE

1. Ministry Classification:

☐ I am an ordained minister ☐ Not applicable

By CBWC Congregation Name: _____ Date: _____

By Another Denomination Name: _____ Date: _____

My prior ordination has been recognized by CBWC Date: _____

Endorsed for Specialized Ministry Ministry: _____

I have a CBWC credential other than ordination Not applicable

CBWC Credential Name:

Credentialed Minister

Affiliate Minister

Mandated for Ministry

Mandated Lay Chaplain

Candidate for Ministry Training

Sponsoring CBWC Congregation: _____

My credentials have been previously suspended No Restored

Comments:

2. Ministry Experience: List ministry experience in **churches** (including 'P' for paid, 'I' for intern, 'V' for volunteer), giving ministry positions and terms of service. If part-time, please indicate (PT). List congregation attendance where you have been a Solo/Senior/Lead Pastor.

Church Name and Location	Position	Size	Dates	P or I or V

3. Employment History (secular employment)

Employer	Position	Dates

4. How has your secular employment helped prepare or influence your ministry?

5. Provide a statement regarding your exit from your current or last ministry placement.

PERSONAL EVALUATION

1. Ministry Interest: Please check the ministry positions that best capture your interest and gifts.

Senior/Lead Pastor
Solo Pastor
Associate Pastor
Children & Family
Youth
Worship & Music

Visitation
Discipleship/Spiritual Formation
Chaplain
Church Planting
Other: _____

2. Relative Strengths: Rank your giftedness and/or skill in the following areas. Enter 1 for the areas of your strongest gifting, 2 for those in which you are somewhat competent, and 3 for the remaining areas.

Administration		Counselling		Evangelism		Worship & Music	
Church Planting		Discipling		Preaching		Visitation & Pastoral Care	
Community Involvement		Equipping		Teaching		Other: _____	

CONVICTIONS, INTERESTS & INSIGHTS

The following questions are designed to reveal your unique approach to ministry. (Please limit answers to 3-5 sentences.)

- What 2 or 3 theological truths are regularly demonstrated in your ministry?
- What ideas currently challenge your thinking?
- What books or authors influence your ministry or personal passions?
- What issues in the global Church cause you concern?
- Identify issues in your community that cause you the greatest concern. What is your approach to addressing these issues?

- Share how God uses your primary gifts in building His kingdom. What gives you joy in ministry?
- How do you invite others to assist in the weaker aspects of your gifting?
- Describe the quality of your experience in serving with a team of pastors. What role do you play on a team?
- What is your personal leadership style?
- Are there specialized ministry experiences for which you possess special gifts or skills? Please identify and indicate the length of service.

- List denominational participation and organizational involvement outside of the church.
- What personal achievements have brought you the greatest satisfaction?
- How does your spouse participate in or support your call to ministry (if applicable)?
- What volunteer activities add to your experience?

SPECIAL CONSIDERATIONS

What requirements and/or limitations have you placed on your next step in ministry?

- Preferred location: _____
- Congregation or ministry type: urban, sub-urban, rural, multi-staff, etc. :

- Specific congregations: _____
- Remuneration: _____
- Other: _____

REFERENCES

Please give the full name, telephone number and email address of each referee.

- Christian friend (not a relative)

Name: _____

Phone: _____

Email: _____

- Pastoral or ministerial associates

Name: _____

Role: _____

Phone: _____

Email: _____

Name: _____

Role: _____

Phone: _____

Email: _____

- Denominational leader

Name: _____

Phone: _____

Email: _____

- Professor, if you are a student

Name: _____

School: _____

Phone: _____

Email: _____

If possible, please list 1 or 2 personal contacts within the CBWC. Indicate the ministry context in which they have seen you work. (optional)

1. _____

2. _____

When you have completed this profile, save it on your own computer and then send it directly by email attachment to the Canadian Baptists of Western Canada Pastoral Settlement Coordinator, at pastoralsettlement@cbwc.ca making sure to include any attachment you feel will be helpful. If you have any questions, please call 780-462-2176.

MIP APPENDIX

The following should just take a few minutes to complete. Please check the answer(s) that best describe you.

Personal

- Spiritual Formation
 - Spend time in the Word and prayer almost every day
 - Have a meaningful devotional life
 - Primarily nourished through my preparation for teaching and preaching
 - Participate in a Spiritual Friendship group or have a Spiritual Director
- Hospitality
 - My home is where I am restored through privacy
 - Occasionally have company
 - Regularly have people in my home
 - My home is a place where people drop by uninvited
- Marriage
 - A strong marriage that we allow others to see with its strengths and weaknesses
 - A healthy marriage with occasional stresses
 - A good marriage that can be strained by the pressure of ministry
 - Have conflicts that we are dealing with
 - Does not apply
- Mentorship
 - Have been mentored as a pastor
 - Am willing to be a mentor
 - Come alongside specific individuals
 - Disciple new Christians one on one
- Personal Finances
 - Have finances in control and able now to save for future needs
 - Have no debts beyond a mortgage
 - Repaying a student loan
- Vacation Use
 - Use vacation time for outside ministry
 - Use vacation time for ministry planning
 - Use vacation time for rest and relaxation
 - Balance rest, recreation, and ministry planning while on vacation
- Self-care
 - I have a routine for exercise
 - I set healthy boundaries in my family, work and personal life
 - My physical health is monitored regularly by a doctor
 - I handle stress in a healthy manner

Leadership

- Multiple Staff
 - I have experience on a multiple staff ministry team
 - I have no experience in multiple staff ministry
 - I have experience leading a multiple staff ministry
 - I believe in staffing for church ministry growth
- Leadership Style
 - Define tasks and provide specific instructions as to how these are to be carried out
 - Include others in defining goals and tasks, solicit suggestions, but closely supervise tasks
 - Act as a facilitator, share in decision making, encourage and support individuals in the process
 - The senior board is responsible for setting goals, defining tasks, and the necessary results
- Preferred Board Structure
 - One senior board, complimented by task groups as needed
 - Separate boards for elders and deacons
 - Lead pastor is voting member of senior board
 - Paid staff members do not have voting privileges
 - Lead pastor is chair or co-chair of senior board
 - Associate ministry staff members regularly attend senior board meetings

Ministry

- Counselling
 - Prefer to provide general counsel through my teaching and preaching
 - Refer to a qualified Christian counsellor in most situations
 - Am comfortable doing most of the counselling but refer extreme cases
 - Consider counselling a low priority of interest and/or giftedness
- Evangelism/Outreach
 - Pulpit ministry is the primary means of evangelism
 - Every member must be equipped for lifestyle evangelism
 - Intentionally practice integral missions in my life and ministry
 - Promote Canadian Baptist home and international missions
 - Promote non-denominational missions
 - Promote mission priorities of the local church
- Preaching
 - Preach series based on books of the Bible or lengthy passages
 - Preach some topical themes as well as work through passages systematically
 - Preach verse by verse
 - Value the passage outline provided by a Lectionary
 - Mainly use themes from Scripture to address revealed needs
- Worship Style
 - Traditional choir and hymn use
 - Separate services with separate style
 - Blended worship with worship teams, PowerPoint
 - Encourage use of responsive readings, drama, etc.

- Discipleship
 - Occurs through small group ministry
 - Occurs through Sunday School
 - Is responsibility of other staff members
 - Have a plan to disciple others and train disciple makers
- Time Management
 - Operate on a flexible schedule, focusing on the week at hand
 - Need identified time for study without interruption
 - Work on the basis of a written long-term plan
 - Record and analyze use of time
- Bible Used
 - Comfortable only with one translation _____
 - Comfortable with other translations but generally use _____
 - Expect congregation to follow passage during sermon
 - Have Bible passage displayed through PowerPoint
- Visitation
 - Employ a systematic strategy for visiting church families in a specific period of time
 - Prioritize visiting the sick and shut-ins
 - Prioritize visitors and potential contacts
 - It is a ministry of the congregation
- Child, Family and Youth Ministry
 - Prioritize small group activities for all ages
 - Worship services must be intergenerational
 - Committed to children, family, and youth ministries and actively promote them
 - Christian Education is the responsibility of other staff members or key leaders
- Denominational Statement
 - I have read and am familiar with the CBWC Ministerial Protocol Manual (MPM)